

Minutes of the Town Council Meeting held on Monday 18th March 2024
7pm based at Social Centre, Wesfield Lane, South Elmsall.

Present: Cllrs P Jordan Chair
K Hyde
B Capstick
M Storey
R Askew
S Tulley
M Collins

In attendance C L Baxter Town Clerk
B Caton Assistant Town Clerk

1. To Receive Apologies For Absence

Cllr C Robinson – Holiday
Cllr J Tunstall – Prior engagement

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

Cllr R Askew – Keepmoat Homes

3. To approve Minutes of the monthly Town Council meeting of 5th February 2024 as a true and accurate record

Resolved. The Minutes of the monthly Town Council meeting of 5th February 2024 were accepted as a true and accurate record.

4. To approve Minutes of Finance and Management, Land and Property Committee meeting of 26th February 2024

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation committee meeting of 26th February 2024


Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of the Planning and Environment Committee meeting of 26th February 2024

Resolved. The minutes were approved as a true and accurate record.

7. To approve Minutes of Staffing committee meeting of 26th February 2024

Resolved. The minutes were approved as a true and accurate record.


29/4/24

8. **To approve Receipts and Payments report up to 29th February 2024**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
9. **To approve Accounts for payments from 24th February 2024 to 15th March 2024**
Resolved. That the payments from Current and Wages Accounts from 24th February 2024 to 15th March 2024 be approved as circulated to members. Payments from current account £6,126.84 and payments from Wages account £20,639.14
10. **To submit items of Correspondence (FIO)**
Nova - Funding has been received for Citizens Advice

Keep Moat – Proposed project bio diversity for Station Fields site, a meeting is scheduled for 20th March 2024.

Cash Access UK - A banking HUB in South Elmsall is being considered and would like to discuss location options. Council have asked for a further meeting to discuss in more detail.
11. **Westfield Centre**
a) **SECF Ltd Updates**
Resolved. Minutes were circulated to members.
b) **The Lanes Café – Updates**
Resolved Catering role is still advertised and awaits suitable applicant.
c) **Adult Education – Updates**
Resolved. CSCS & CITB continues be delivered at the centre
d) **Child Day Care**
Resolved. The nursery is now open and a number of children are attending the setting.
12. **To approve Internal Audit report**
Resolved. Approved as circulated to members
13. **To approve date for Annual Town Meeting**
Resolved. Council have agreed the meeting will take place 10th June 2024 with a 6pm start.
14. **To approve transfers to council account**
Resolved. Payments from SECF have been made to the councils account, all monies will be repaid on 15th April 2024.



15. Accept resignation of Cllr R Hayhurst

Resolved. Cllr Hayhurst has retired from both South Elmsall Town Council and South Elmsall Community Facilities. A casual vacancy will be opened.

Mayor  Date 29/4/24