

**Minutes of the Town Council Meeting held on Monday 18<sup>th</sup> December 2023**  
**7pm based at Social Centre, Wesfield Lane, South Elmsall.**

Present: Cllrs P Jordan Chair  
C Robinson  
B Capstick  
R Hayhurst  
R Lukaszewicz  
R Askew  
S Tulley  
M Storey

In attendance C L Baxter Town Clerk  
B Caton Assistant Town Clerk

**1. To Receive Apologies For Absence**

Cllr J Tunstall – Prior engagement  
Cllr K Hyde – Work commitments  
Cllr S Ludewig – Work commitments

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**

Nothing to declare

**3. To approve Minutes of the monthly Town Council meeting of 6<sup>th</sup> November 2023 as a true and accurate record**

**Resolved.** The Minutes of the monthly Town Council meeting of 6<sup>th</sup> November 2023 were accepted as a true and accurate record.

**4. To approve Minutes of Finance and Management, Land and Property Committee meeting of 27<sup>th</sup> November 2023**

**Resolved.** The minutes were approved as a true and accurate record.

**5. To approve Minutes of Recreation committee meeting of 27<sup>th</sup> November 2023**

**Resolved.** The minutes were approved as a true and accurate record.

**6. To approve Minutes of the Planning and Environment Committee meeting of 27<sup>th</sup> November 2023**

**Resolved.** The minutes were approved as a true and accurate record.

**7. To approve Minutes of Staffing committee meeting of 27<sup>th</sup> November 2023**

**Resolved.** The minutes were approved as a true and accurate record.

- 8. To approve Receipts and Payments report up to 30<sup>th</sup> November 2023**  
**Resolved.** Receipts and Payments reports were approved as circulated to all members of the Town Council.
- 9. To approve Accounts for payments from 21<sup>st</sup> November 2023 to 15<sup>th</sup> December 2023**  
**Resolved.** That the payments from Current and Wages Accounts from 21<sup>st</sup> November 2023 to 15<sup>th</sup> December 2023 be approved as circulated to members. Payments from current account £11,171.39 and payments from Wages account £60,483.44
- 10. To submit items of Correspondence (FIO)**  
 Nothing to report
- 11. Westfield Centre**
- a) SECF Ltd Updates**  
**Resolved.** Minutes were circulated to members.
- b) The Lanes Café – Updates**  
**Resolved** Christmas dinners have commenced and so far have been successful with 100 bookings per sitting. Food Hub trade is progressing.
- c) Adult Education – Updates**  
**Resolved.** CSCS & CITB continues be delivered at the centre
- d) Child Day Care**  
**Resolved.** Internal wall has now been removed to make a more open, spacious area. Interviews for a Deputy Manager will commence in the New Year. Safeguarding training has been completed by Nursery Manager and a council member.
- 12. To discuss draft precept**  
**Resolved.** Draft precept has been circulated with the amount of £444,870.00, members approved the draft precept.

Mayor P. P. B. Caton ..... Date 06/11/23 .....