

Minutes of the Town Council Meeting held on Monday 21st July 2025
7pm based at Social Centre, Westfield Lane, South Elmsall.

Present:	Cllrs	P Jordan G Chester K Hyde S Tulley M Collins S Ludewig B Capstick	Chair
In attendance		C L Baxter B Caton	Town Clerk Assistant Town Clerk

1. To Receive Apologies For Absence

Resolved.

Cllr M Storey – Work Commitment
Cllr C Robinson – Prior engagement

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

Resolved.

None

3. To approve Minutes of the Town Council meeting of 28th April 2025 as a true and accurate record

Resolved. The Minutes of the Town Council meeting of 28th April May 2025 were accepted as a true and accurate record.

4. To approve Minutes of the Town Council meeting of 9th June 2025 as a true and accurate record

Resolved. The minutes of the Town Council meeting of 9th June 2025 were accepted as a true and accurate record

5. To approve Minutes of the Finance & Management Committee of 30th June 2025 as a true and accurate record.

Resolved. The minutes of the Finance & Management Committee 9th June 2025 were accepted as a true and accurate record.

6. To approve Minutes of the Recreation Committee of 30th June 2025 as a true and accurate record.

Resolved. The minutes of the Recreation committee of 9th June 2025 were accepted as a true and accurate record.

7. To approve Minutes of the Planning & Environment of Committee of 30th June 2025

Resolved. The Minutes of the Planning & Environment Committee of 9th June 2025 were accepted as a true and accurate record.

8. To approve Minutes of the Staffing Committee meeting of 30th June 2025

Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council

9. To approve Receipts and Payments report up to 30th June 2025

Resolved. Receipts and Payments report up to 30th June 2025 were approved as circulated to members.

10. To approve Accounts for payment from 24th June 2025 to 18th July 2025

Resolved.

That the payments from Current and Wages Accounts from 24th June 2025 to 18th July 2025 be approved as circulated to members. Payments from current account £16,781.78 and payments from Wages account £20,688.15

11. To submit items of Correspondence (FIO)

Resolved. Nothing to report.

12. Westfield Centre

a) SECF Ltd Updates

Resolved. Minutes were circulated to members.

b) The Lanes Café – Updates

Resolved – Vacancy for catering supervisor is still open. Interview will take place next week. Issues with ventilation in the kitchen, to source two windows to create a flow of air.

c) Child Day Care – Updates

Resolved. Fire alarms and toilet alterations to be done at the Social Centre ahead of the extension to the Nursery.

d) 3G Sports Complex

Resolved. All fixture and team are inputted on the booking system which is now at full capacity.

e) Banking HUB – Updates

Resolved. No update to be given since last meeting.

13. To discuss Christmas light switch on arrangements.

Resolved. Sunday 16th November 2025 is the planned date to hold the event.

14. To give updates on Ash Pits

Resolved. Cllr M Collins gave a comprehensive report to all members about the Ash Pits.

15. To elect another member to burial committee

Resolved. Cllr B Capstick was elected as a member to the burial committee.

16. To approve signatories for Keepmoat Homes sale.

Resolved. Clare L Baxter – (Town Clerk) & Cllr S Tulley will sign DS1 on behalf of Town Council.

Mayor *Peter Jordan* Date *22/09/25*