

**Minutes of the Town Council Meeting held on Monday 3<sup>rd</sup> November 2025**  
**7pm based at Social Centre, Westfield Lane, South Elmsall.**

Present:	Cllrs	P Jordan G Chester S Tulley M Collins S Ludewig B Capstick	Chair
In attendance		C L Baxter B Caton	Town Clerk Assistant Town Clerk

**1. To Receive Apologies For Absence**

**Resolved.**

Cllr K Hyde – Prior engagement

Cllr C Robinson – Prior engagement

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**

**Resolved.**

None

**3. To approve Minutes of the Town Council meeting of 22<sup>nd</sup> September 2025 as a true and accurate record**

**Resolved.** The Minutes of the Town Council meeting of 22<sup>nd</sup> September 2025 were accepted as a true and accurate record.

**4. To approve Minutes of the Finance & Management Committee of 13<sup>th</sup> October 2025 as a true and accurate record.**

**Resolved.** The minutes of the Finance & Management Committee 13<sup>th</sup> October 2025 were accepted as a true and accurate record.

**5. To approve Minutes of the Recreation Committee of 13<sup>th</sup> October 2025 as a true and accurate record.**

**Resolved.** The minutes of the Recreation committee of 13<sup>th</sup> October 2025 were accepted as a true and accurate record.

**6. To approve Minutes of the Planning & Environment of Committee of 13<sup>th</sup> October 2025**

**Resolved.** The Minutes of the Planning & Environment Committee of 13<sup>th</sup> October 2025 were accepted as a true and accurate record.

**7. To approve Minutes of the Staffing Committee meeting of 13<sup>th</sup> October 2025**

**Resolved.** The Minutes of the Staffing Committee of 13<sup>th</sup> October 2025 were accepted as a true and accurate record.

**8. To approve Receipts and Payments report up to 30<sup>th</sup> September 2025**

**Resolved.** Receipts and Payments report up to 30<sup>th</sup> September 2025 were approved as circulated to members.

**9. To approve Accounts for payment from 7<sup>th</sup> October 2025 to 27<sup>th</sup> October 2025**

**Resolved.**

That the payments from Current and Wages Accounts from 7<sup>th</sup> October 2025 to 27<sup>th</sup> October 2025 be approved as circulated to members. Payments from current account £14,026.74 and payments from Wages account £12,729.67

**11. To submit items of Correspondence (FIO)**

**Resolved.** Nothing to report.

**12. Westfield Centre**

**a) SECF Ltd Updates**

**Resolved.** Minutes were circulated to members.

**b) The Lanes Café – Updates**

**Resolved** – A former employee is now re-employed with a view to starting work in the next couple of weeks.

**c) Child Day Care – Updates**

**Resolved.** Alterations are in progress at the Social Centre in readiness for Easter 2026 with a view to be advertising for Nursery places in the next couple of weeks.

**d) 3G Sports Complex**

**Resolved.** Facilities are still proving popular, love life half term camp was a success.

**e) Banking HUB – Updates**

**Resolved.** Alternative premises is not yet ready, the banking HUB has a possibility of been a permanent setting at the Westfield Centre.

**12.To remind councillors date for Christmas light switch on**

**Resolved.** Christmas light switch on is set to go ahead on Sunday 16<sup>th</sup> November 2025.

**13. To give updates on Ash Pits**

**Resolved.** Cllr M Collins gave a comprehensive report to members, a public enquiry will be held 11<sup>th</sup> November 2025.

Mayor ..... *Peter Jordan* ..... Date ..... *December 15th, 2025* .....