

Minutes of the Town Council Meeting held on Monday 15th December 2025
7pm based at Social Centre, Westfield Lane, South Elmsall.

Present:	Cllrs P Jordan G Chester S Tulley M Storey S Ludewig B Capstick M Storey	Chair
In attendance	C L Baxter B Caton	Town Clerk Assistant Town Clerk

1. To Receive Apologies For Absence

Resolved.

Cllr M Collins – Prior engagement

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and
requests for dispensation**

Resolved.

None

**3. To approve Minutes of the Town Council meeting of 3rd November
2025 as a true and accurate record**

Resolved. The Minutes of the Town Council meeting of 3rd November 2025 were accepted as a true and accurate record.

**4. To approve Minutes of the Finance & Management Committee of
24th November 2025 as a true and accurate record.**

Resolved. The minutes of the Finance & Management Committee 24th November 2025 were accepted as a true and accurate record.

**5. To approve Minutes of the Recreation Committee of
24th November 2025 as a true and accurate record.**

Resolved. The minutes of the Recreation committee of 24th November 2025 were accepted as a true and accurate record.

**6. To approve Minutes of the Planning & Environment of Committee
of 24th November 2025**

Resolved. The Minutes of the Planning & Environment Committee of 24th November 2025 were accepted as a true and accurate record.

7. To approve Minutes of the Staffing Committee meeting of 24th November 2025

Resolved. The Minutes of the Staffing Committee of 24th November 2025 were accepted as a true and accurate record.

8. To approve Receipts and Payments report up to 30th November 2025

Resolved. Receipts and Payments report up to 30th November 2025 were approved as circulated to members.

9. To approve Accounts for payment from 17th November 2025 to 12th December 2025

Resolved.

That the payments from Current and Wages Accounts from 17th November 2025 to 12th December 2025 be approved as circulated to members. Payments from current account £11,852.98 and payments from Wages account £25,585.28

10. To submit items of Correspondence (FIO)

Resolved. Nothing to report.

11. Westfield Centre

a) SECF Ltd Updates

Resolved. Minutes were circulated to members.

b) The Lanes Café – Updates

Resolved – Café will be closed to the public from 17th December 2025 until 5th January 2026. Preparations are underway for Christmas lunches which will be running 17th, 18th and 19th December 2025.

c) Child Day Care – Updates

Resolved. Nursery Manager has sent application to OFSTED for conversion of Social Centre into a Nursery. This process can take up to 12 weeks.

d) 3G Sports Complex

Resolved. Facilities Manager has compiled a report to detail proposed price increases to the 3G Sports complex.

e) Banking HUB – Updates

Resolved. Contract has been extended until July 2026 to remain at the current venue, Westfield Centre.

2/2/26

PJ

12. To approve donation to St Marys Church

Resolved. Council agreed a sum of £500.00 to be donated to help with Church boiler issues.

Mayor ... Peter Jordan Date ... February 2nd, 2026