

**Minutes of the Town Council Meeting held on Monday 11th March 2019 at
7.00pm based at Social Centre, Westfield Lane**

Present: Cllrs
P Jordan (Chair)
R Askew
A Askew Bertolini
B Capstick
R Lukaszewicz
C Robinson
J Thomas
S Tulley
J Tunstall

In attendance Clare L Baxter Town Clerk

1. To Receive Apologies For Absence

Cllr J Treacy – Work commitments
Cllr D Mulhern – Holiday

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

None

3. To approve Minutes of the Monthly Town Council meeting of 28th January 2019 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 28th January 2019 were accepted as a true and accurate record and duly signed by the Mayor.

4. To Approve Minutes of Finance and Management, Land and Property Committee meeting of 4th March 2019

Resolved. The minutes were approved as a true and accurate record.

5. To approve Minutes of Recreation committee meeting of 4th March 2019

Resolved. The minutes were approved as a true and accurate record.

6. To approve Minutes of the Environment and Planning Committee meeting of 4th March 2019

Resolved. The minutes were approved as a true and accurate record.

7. To approve Minutes of Staffing committee meeting of 4th March 2019
Resolved. The minutes were approved as a true and accurate record.

8. To approve Receipts and Payments report up to 28th February 2019
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.

9. To approve Accounts for payments from 5th March to 11th March 2019
Resolved. The accounts for payment were approved and cheques signed by Cllrs Thomas and Tulley for the sum £1,322.50 (General Account) and £4,368.99 (Wages Account)

10. To approve Imprest report up to 28th February 2019
Resolved. The Imprest reports were approved as circulated to all members of the Town Council.

11. To submit items of Correspondence (FIO)
YIAS – Internal audit report.

12. Westfield Centre

a) SECF Ltd Updates

Resolved. Minutes circulated to all members of the Town Council

b) The Lanes Café – Updates

Resolved. Parties remain popular and trading is good.

c) Adult Education – Updates

Resolved. Waiting to submit CRT funding Application

d) Child Day Care

Resolved. Staff have devised a new rota designed to be more user friendly for Nursery Manager.

13. To agree Councillors and date to carry out financial controls

Resolved. Councillors Jordan and Tulley will carry out internal inspections on Wednesday 13th March 2019.

Mayor *Peter Jordan* Date *April 29th 2019*