

Minutes of the Town Council Meeting held on Monday 27th September 2021
7pm based at Social Centre, Wesfield Lane, South Elmsall.

Present: Cllrs J Thomas Chair
K Hyde
A Hewitt
R Askew
R Lukaszawicz
R Hayhurst
J Tunstall
B Capstick
D Mulhern
C Robinson
S Tulley

In attendance Clare L Baxter Town Clerk
Beth Caton Assistant Town Clerk

Councillors welcomed Tim Saunders chair of the Wakefield branch of YLCA and Ann Moran who is the interim Clerk of joint burial committee at South Kirkby and Moorthorpe.

1. To Receive Apologies For Absence

Cllr P Jordon - Holiday

2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation

Cllr J Tunstall – Mowbray Electrical

Cllr R Hayhurst – St Marys Church

3. To approve Minutes of the Monthly Town Council meeting of 19th July 2021 as a true and accurate record

Resolved. The Minutes of the Monthly Town Council meeting of 19th July 2021 were accepted as a true and accurate record.

4. **To approve Minutes of Finance and Management, Land and Property Committee meeting of 6th September 2021**
Resolved. The minutes were approved as a true and accurate record.
5. **To approve Minutes of Recreation committee meeting of 6th September 2021**
Resolved. The minutes were approved as a true and accurate record.
6. **To approve Minutes of the Planning and Environment Committee meeting of 6th September 2021**
Resolved. The minutes were approved as a true and accurate record.
7. **To approve Minutes of Staffing committee meeting of 6th September**
Resolved. The minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments report up to 31st August 2021**
Resolved. Receipts and Payments reports were approved as circulated to all members of the Town Council.
9. **To approve Accounts for payments from 7th September to 27th September 2021**
Resolved. Payments reports were approved as circulated to all members of the Town Council.
10. **To approve Imprest report up to 31st August 2021**
Resolved. No petty cash used during this period
11. **To submit items of Correspondence (FIO)**
Biomass – Ofgem payment has been forwarded to CRT, CRT will then organise 27% of the fee to be passed to South Elmsall Community facilities limited.
St Marys – Donation of £500 agreed for the felling of trees.
Royal British Legion – Donation of £250 agreed for the event.
12. **Westfield Centre**
 - a) **SECF Ltd Updates**
Resolved. Minutes circulated
 - b) **The Lanes Café – Updates**
Resolved Six members of staff are now in place and trade is good.
 - c) **Adult Education – Updates**
Resolved. CITB audit will be taking place in the next couple of weeks.
 - d) **Child Day Care**
Resolved. Numbers are positive for the new academic year.
13. **To give updates from Levis Solicitors – Westfield Centre Food Bank**
Resolved. Following advice from the barrister the solicitor has contacted



food bank volunteers to return the funds to South Elmsall Community Facilities in accordance with the constitution.

14. To provide updates on 3G pitch at Frickley Park

Resolved. Updates were given on procurement meeting with members from Wakefield Council.

15. To give information regarding Firework Display

Resolved. Event set to take place on Sunday 7th November 2021
Blaze fireworks

16. To give information regarding Christmas Lights Switch On

Resolved. Event will take place on Wednesday 17th November 2021

Mayor *Peter Jordan* Date *November 8th, 2021*