

**Minutes Of Annual Town Council Meeting Held On Monday 15th May
2023 7pm, based at Social Centre, South Elmsall**

Present:	Cllrs	S Tulley R Askew B Capstick R Hayhurst K Tulley J Tunstall M Storey M Collins R Lukaszewick S Ludewig	Chair
In attendance		Mrs C L Baxter B Caton	Town Clerk Assistant Town Clerk

1. Election of Mayor 2023-2024

RESOLVED. That Cllr P Jordan be elected Town Mayor for the ensuring year.

2. To receive Mayors Declaration of Acceptance of Office

RESOLVED. Forms have being sent to the Mayor and will be signed in due course.

3. Members sign acceptance of office forms and complete declarations of interest

RESOLVED. Members signed all documents.

4. To receive apologies for absence

Cllr C Robinson – Holiday
Cllr P Jordan – Prior engagement

5. Election of Deputy Mayor 2023-2024

RESOLVED. That Cllr R Askew be appointed Deputy Mayor for the ensuring year.

6. Election of Council Leader

RESOLVED. That Cllr S Tulley be appointed council leader for the ensuring year.

*P. P. B. Caton
26/6/23*

7. Election for Deputy Council Leader

RESOLVED. That Cllr B Capstick be appointed Deputy Council Leader for the ensuring year.

8. To approve Standing Orders – April 2023

RESOLVED. That the Standing Orders of Conduct be approved as circulated.

9. To approve Financial Regulations – April 2023

RESOLVED. That the Financial regulations be approved as circulated

10. To approve Fixed Asset Schedule – April 2023

That the Fixed Asset Schedule be approved as circulated.

11. Appointment of Committee Chair Persons and Deputy Chair Persons 2023/24

Finance Committee

RESOLVED. That Cllr S Tulley be appointment Chair of Finance, Management, Land and Property Committee.

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Finance, Management, Land and Property Committee.

Recreation Committee

RESOLVED. That Cllr R Lukaszewicz be appointed Chair of Recreation Committee.

RESOLVED. That Cllr S Ludewig be appointed Deputy Chair of Recreation Committee.

Planning and Environment Committee

RESOLVED. That Cllr J Tunstall be appointed Chair of Planning Committee.

RESOLVED. That Cllr S Ludewig be appointed Deputy Chair of Planning Committee.

Staffing Committee

RESOLVED. That Cllr S Tulley be appointed Chair of Staffing Committee.

RESOLVED. That Cllr B Capstick be appointed Deputy Chair of Staffing Committee

*P.P. B. Capstick
26/6/23*

12. Appointment of Committee Members 2023 – 2024

Finance, Management, Land and Property Committee

RESOLVED. The following members be appointed:
Cllrs S Tulley Chair
 B Capstick Deputy Chair
 P Jordan
 S Ludewig
 R Hayhurst
 R Lukaszewicz
 J Tunstall

Recreation Committee

RESOLVED. The following members be appointed:
Cllrs R Lukaszewicz Chair
 S Ludewig Deputy Chair
 R Askew
 B Capstick
 P Jordan
 K Hyde
 S Tulley
 J Tunstall
 C Robinson
 R Hayhurst
 M Storey

Planning and Environment Committee

RESOLVED. The following members be appointed:
Cllrs J Tunstall Chair
 S Ludewig Deputy Chair
 B Capstick
 P Jordan
 R Hayhurst
 K Hyde
 S Tulley
 C Robinson
 R Lukaszewicz
 R Askew

*P. P. B. Caton
26/6/23*

M Storey

Staffing Committee

RESOLVED. The following members be appointed:

Cllrs	S Tulley	Chair
	B Capstick	Deputy Chair
	P Jordan	
	R Askew	Reserve

Allotment Sub Committee – Cllr Thomas, Lukaszawicz and B Capstick

13. Appointment of representatives to outside organisations

SESKU Joint Burial Committee – Cllrs J Tunstall, Cllr R Hayhurst, Cllr S Tulley

YLCA Wakefield Branch – Cllrs Jordan and Ludewig

NALC – Cllr P Jordan

SE Charities – J Tunstall, R Hayhurst, R Askew and two non-member (M Moxon, R Mitchell)

South Elmsall/Frickley Alliance – Cllrs R Askew, B Capstick, S Tulley and S Ludewig

Wakefield Town and Parish Council Liaison – Cllr P Jordan

14. Date and time of meetings 2023-2024 (list attached)

RESOLVED. The list be approved as circulated

15. To approve summer recess for August 2023

RESOLVED. The recess be approved for August 2023

16. To approve recess plenary powers – August 2023

*P. P. B. Cotton
26/6/26*

RESOLVED. The following Councillors will be delegated plenary powers to the value of £10,000.00 during the August recess. The members are Cllrs Tulley, Capstick and Jordan.

17. Appointment of Council Advisors 2023-2024

Planning Consultants

RESOLVED. Ian Deighton be approved for the ensuring year.

Legal Advisors

RESOLVED. That Levis Solicitors be approved for the ensuring year.

Banking

RESOLVED. That RBS be appointed as Banking Authority.

18. To approve Auditors 2023-2024

RESOLVED That Faye Hazlehurst be appointed for ensuring year.

RESOLVED That Littlejohn LLP be appointed for the ensuring year.

19. Mayors Allowance 2023-2024

RESOLVED That pursuant to section 15(5) of the Local Government Act 1972, an allowance of £500 be awarded to the Town Mayor to defray the expenses of office.

20. To approve Councillors telephone expenses 2023-2024

RESOLVED The telephone allowances for 2023-2024 will be £144.00, payable in two instalments.

21. To approve South Elmsall Town Council Newsletter – Summer 2023 and distribution

RESOLVED The Newsletter to be written by the Town Clerk, printed by D C Print and distributed by members and/or staff accordingly. LGA 1972, s 142.

21. To reaffirm General Power of Competence eligibility 2023-2024

RESOLVED

The Town Council is till eligible to exercise the GPC in accordance with the Localism Act 2011 sections 1 to 8. The Councillors have all been elected and the Town Clerk holds the relevant qualification and has received training in GPC.

Mayor P. P. B. Caton Date 26/6/23