

**Minutes of the Town Council Meeting held on Monday 8<sup>th</sup> November 2021**  
**7pm based at Social Centre, Wesfield Lane, South Elmsall.**

Present: Cllrs P Jordan Chair  
K Hyde  
R Askew  
R Hayhurst  
J Tunstall  
B Capstick  
C Robinson

In attendance Clare L Baxter Town Clerk  
Beth Caton Assistant Town Clerk

**1. To Receive Apologies For Absence**

Cllr S Tulley – Prior engagement  
Cllr J Thomas – Illness

**2. To Receive Declarations Of Interest – (Disclosable Pecuniary) and requests for dispensation**

Cllr J Tunstall – Mowbray Electrical  
Cllr R Askew – Keepmoat Homes

**3. To approve Minutes of the Monthly Town Council meeting of 27<sup>th</sup> September 2021 as a true and accurate record**

**Resolved.** The Minutes of the Monthly Town Council meeting of 27<sup>th</sup> September 2021 were accepted as a true and accurate record.

**4. To approve Minutes of Finance and Management, Land and Property Committee meeting of 18<sup>th</sup> October 2021**

**Resolved.** The minutes were approved as a true and accurate record.

**5. To approve Minutes of Recreation committee meeting of 18<sup>th</sup> October 2021**

**Resolved.** The minutes were approved as a true and accurate record.

**6. To approve Minutes of the Planning and Environment Committee meeting of 18<sup>th</sup> October 2021**

**Resolved.** The minutes were approved as a true and accurate record.

7. **To approve Minutes of Staffing committee meeting of 18<sup>th</sup> October**  
**Resolved.** The minutes were approved as a true and accurate record.
8. **To approve Receipts and Payments report up to 31<sup>st</sup> October 2021**  
**Resolved.** Receipts and Payments reports were approved as circulated to all members of the Town Council.
9. **To approve Accounts for payments from 7<sup>th</sup> September to 27<sup>th</sup> September 2021**  
**Resolved.** The accounts for payments were approved for the sum of £9,645.89 (General Account) and £11,364.19 (Wages Account).
10. **To approve Imprest report up to 31<sup>st</sup> October 2021**  
**Resolved.** No petty cash was used during this period
11. **To submit items of Correspondence (FIO)**  
Nothing to report
12. **Westfield Centre**
  - a) **SECF Ltd Updates**  
**Resolved.** Minutes circulated
  - b) **The Lanes Café – Updates**  
**Resolved** Trade is good. Electrical fault requires maintenance and external works.
  - c) **Adult Education – Updates**  
**Resolved.** CSCS classes have resumed with Wakefield Council College.
  - d) **Child Day Care**  
**Resolved.** Nursery is at full capacity and a waiting list is in place.
13. **To give updates from Levis Solicitors – Westfield Centre Food Bank**  
**Resolved.** A sum of money has been received from the Food Bank, awaiting further payment.
14. **To provide updates on 3G pitch at Frickley Park**  
**Resolved.** Additional information has been submitted to Wakefield Council, development to commence in the coming months.
15. **To give information regarding Firework Display**  
**Resolved.** Firework display went well and was a success.
16. **To give information regarding Christmas Lights Switch On**  
**Resolved.** Event planned for Wednesday 17<sup>th</sup> November 2021, a local singer is to provide live entertainment. Charlie Trueman to switch lights on with a performance shown via PA system.

**17. Report Burial Committee updates**

**Resolved.** Information has been circulated to committee members a decision is to be made in due course.

Mayor ..... Date .....

p.p B. caton 10/1/22