## Minutes of the Town Council Meeting held on Monday 23<sup>rd</sup> June 2014 at 7.00pm based at Social Centre, Westfield Lane

Present:

Cllrs J Tunstall

**Deputy Mayor** 

R Askew R Brown B Capstick R Hayhurst J Pickin S Tulley

In attendance

Mrs C L Baxter

Town Clerk

1. <u>To receive apologies for absence</u>

Cllr P Jordan – Holiday

Cllr J Thomas – Holiday

Cllr J Treacy – Family commitments

Cllr T Walker – Work commitments

2. <u>To receive Declarations of Interest (Disclosable Pecuniary) and requests</u> <u>for dispensation</u>

None

3. <u>To approve Minutes of the Annual Town Council meeting of 12<sup>th</sup> May 2014 as a true and accurate record</u>

Resolved. The Minutes of the Annual Town Council meeting of 12<sup>th</sup> May 2014 were accepted as a true and accurate record and duly signed by the Deputy Mayor.

4. To approve Minutes of the Town Council meeting of 12<sup>th</sup> May 2014 as a true and accurate record

Resolved. The Minutes of the Town Council meeting of 12<sup>th</sup> May 2014 were accepted as a true and accurate record and duly signed by the Deputy Mayor.

- 5. To approve Minutes of Finance and Management, Land and Property Committee meeting of 2<sup>nd</sup> June 2014
  Resolved. The Minutes were approved as a true and accurate record.
- 6. To approve Minutes of Recreation Committee Meeting of 2<sup>nd</sup> June 2014

  Resolved. The Minutes were approved as a true and accurate record.
- 7 <u>To approve Minutes of Environment and Planning Committee Meeting of 2<sup>nd</sup> June 2014</u>

Resolved. The Minutes were approved as a true and accurate record.

- 8. <u>To approve Minutes of Staffing Committee Meeting of 2<sup>nd</sup> June 2014</u> <u>Resolved.</u> The Minutes were approved as a true and accurate record.
- To approve Receipts and Payments report up to 31<sup>st</sup> May 2014
   Resolved. Receipts and Payments report was approved as circulated to all members of the Town Council.
- 10. To approve Accounts for payment up to 23<sup>rd</sup> June 2014

Resolved. The accounts for payment were approved and cheques signed by Clirs Brown and Hayhurst for the sum of £1,141.99 (General Account) and £13,999.67 (Wages Account).

11. To approve Imprest report up to 31st May 2014

Resolved. The Imprest report was approved as circulated to all members of the Town Council.

12. To submit items of Correspondence (FIO)

WMDC - Community Infrastructure Levy

NALC – Pension funding deficits

WMDC (V Moulton) - Priority one application received

MPAG - Art exhibition dates confirmed

Royal British Legion- Thank you for donation

SESKU Community Festival Committee - Storage facilities request

Levis LLP - Revision of lease agreement - Frickley allotment site

## 13. Westfield Centre

a) SECF Ltd updates

Minutes circulated to all members of the Council

b) The Lanes Café – Updates

Trading continues to improve.

c) Adult Education – Updates

An open day is being planned for Friday 15<sup>th</sup> August 2014 at the Westfield Centre, with refreshments and light buffet and children's activities being included.

d) Roof Maintenance – Updates

The roof maintenance and felting are still outstanding.

- e) To give updates on screwfix initiative Westfield Centre workshop
- 14. To discuss and approve Christmas Light Switch on November 2014
  Resolved. Members of SETC will hold a meeting with South Elmsall Town
  Centre Management with a view to determining the running of the event. The
  refreshments and light buffet will be held at the Westfield Centre as agreed
  during 2013.



15. To discuss concrete posts at Bradley Carr Terrace – Preventing access to Frickley Country Park

**Resolved.** The residents of Bradley Carr Terrace have requested concrete barriers be placed at the end of the road to prevent access to Frickley Country Park, following the dispute of ownership. The barriers prevent wheelchair and pushchair access to the park.

16. To agree representation of SETC – Meeting with Cllr Denise Jeffery – 15<sup>th</sup> July 2014

Resolved. The following members will attend the meeting on behalf of

Councillors Tulley, Askew, Hayhurst and Jordan

17. To give updates on the Albany Allotment site - Quotations circulated Resolved. Quotes have been sought from I H Equipment, Nigel Bywater and S&D Landscapes.

Cllr Askew recorded thanks and appreciation to Cllr Capstick for all his work on behalf of SETC.

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 Pursuant to Section 1(2) of the above Act due to the confidential nature of the business to be transacted the public and press should not be present.

18. To consider funding of CiLCA registration fee - Staffing matters Resolved. The Town Council will not fund training fees and registration fees for employees who are no longer working within the organisation.

Mayor leter fordon Date September 15th, 2014