

**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 16TH December 2013**

Present:	Cllrs S Tulley B Capstick R Brown R Hayhurst P Jordan J Thomas	Chair
In attendance	Clare L Baxter June A Patton	Town Clerk Deputy Town Clerk

- 1 **To receive apologies for absence**
None – All present
- 2 **To receive Declarations of Interest – Disclosable Pecuniary**
None
3. **To approve Receipts and Payments Report November 2013**
Resolved. That the receipts and payments report for November 2013 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 26th November to 16th December 2013**
Resolved. That the payments from Current and Wages Accounts from 26th November to 16th December 2013 be approved as circulated to members. Payments from current account £2,696.42 and payments from wages account £11,545.29.
5. **To approve payments from Imprest Account, November 2013**
Resolved. That the payments from Imprest Account from 1 November to 30 November 2013 be approved as circulated to members.
6. **To report letter received from NALC regarding the localisation of Council Tax – Parish Council grants**
Resolved. An information paper was circulated to all members of the Town Council advising that NALC had confirmation from Brandon Lewis MP that all Parish and Town Councils should receive the council tax support grant passed on by principle authorities.

7. **To report letter received from Cllr Graham Stokes (WMDC) regarding the localisation of Council Tax**
Resolved. A letter from Cllr Stokes was circulated to all members of the Town Council making them aware that WMDC would not be passing on the council tax support grant, contrary to advice given by Brandon Lewis MP.
8. **To report first draft precept budget for 2014/15**
Resolved. The Town Clerk circulated draft precept calculations for discussion based on this years projected expenditure.
9. **To set date for precept budget meeting 2014/15**
Resolved. The precept budget meeting will take place on Monday 20th January 2014 – Room One, Westfield Centre.
10. **Distribution of emergency food bank parcels**
Resolved. The food bank is open on Friday of each week, but in the event of emergency the Town Clerk and Deputy Town Clerk will issue food parcels on other days of the week providing vouchers and proof of identification are produced.