

**Minutes of the Finance, Management, Land & Property Committee Meeting
held on Monday 19th December 2016**

Present: Cllrs
S Tulley Chair
B Capstick
J Hodson
S Hodson
P Jordan
J Thomas
J Treacy

In attendance Clare L Baxter Town Clerk

- 1 **To receive apologies for absence**
None received
- 2 **To receive Declarations of Interest – Disclosable Pecuniary**
None given
3. **To approve Receipts and Payments Report for November 2016**
Resolved. That the receipts and payments report for November 2016 be approved as circulated to members.
4. **To approve payments from Current and Wages Accounts from 29th November 2016 to 19th December 2016**
Resolved. That the payments from Current and Wages Accounts from 29th November 2016 to 19th December 2016 be approved as circulated to members. Payments from current account £1,668.37 and payments from wages account £8,587.71 cheques were signed by Councillors Thomas and Tulley.
5. **To approve payments from Imprest Account, November 2016**
Resolved. That the payments from Imprest Account from 1st November 2016 to 30th November 2016 be approved as circulated to members.
6. **To report Council vacancy following Cllr T Walker six month absence**
Resolved. Vacancy to be reported to Election office at Wakefield Council
7. **To report outcome of IT equipment funding application - WMDC**
Resolved. Cllr Tulley reported the application had been successful and confirmation of this will be forwarded to the Town Clerk.

B Capstick 21/17

8. **To agree two Councillors from Finance Committee to conduct internal audit inspections**
Resolved. Councillors Jordan and Capstick will conduct internal checks and inspections

9. **To consider the purchase of electronic Samsung tablets for Councillors**
Resolved. Council agreed to purchase a number of electronic tablets to be used by Councillors. The tablets will be the property of South Elmsall Town Council and will be returned in the event a Council vacancy arises. The tablets will enhance safety, security and efficiency transporting and circulating information.