

**Minutes of the Recreation Committee Meeting held on Monday 4<sup>th</sup> November  
2013 at 7.00pm, Social Centre**

Present:

Cllrs

R Brown  
R Askew  
B Capstick  
M Gray  
R Hayhurst  
J Thomas  
J Pickin  
S Tulley  
E Tunstall  
J Tunstall  
T Walker

Chair

In attendance

Clare L Baxter  
June A Patton

Town Clerk  
Deputy Town Clerk

1. **To receive apologies for absence**  
Cllr P Jordan - Holiday
2. **To receive Declarations of Interest (Disclosable Pecuniary)**  
None
3. **Grounds Maintenance Report (FIO)**  
Report circulated as attached.  
Deputy Town Clerk will collect bowling fee underpayments and season ticket charges as per the fees agreed by committee at the beginning of the financial year.
4. **To submit items of Correspondence (FIO)**  
South Elmsall Sea Cadets – Lettings fees  
WMDC – Extension of lease for Westfield Centre  
YLCA – Wakefield Branch Meeting dates  
YLCA – E-Information Bulletin – 28<sup>th</sup> October 2013  
Riding for the Disabled – Request for financial assistance  
Pacy & Wheatley – Land at South Elmsall  
YLCA – Information – Grants from central Government  
YLCA – Updates on electronic payments  
WMDC – Clearance of South Elmsall Beck  
CRT – Progress on Biomass Boiler  
British Gas – Servicing of boilers – Social Centre and Weston Hall



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5. **Westfield Centre – Updates**

a) **SECF Ltd**

**Resolved.** Minutes were circulated to all members of the Town Council

b) **Roof repairs**

**Resolved.** Alan Elkin Roofing Specialist is carrying out further repairs and maintenance to the roof. Work will continue up to Christmas 2013

c) **Biomass Boiler**

**Resolved.** The Boiler will be fully installed by week ending 8<sup>th</sup> November 2013 and a five tonne delivery of pellets will be dropped at the Westfield Centre courtesy of Coalfield Regeneration Trust.

d) **Child Day Care**

**Resolved.** The Deputy Leader and Town Clerk will meet with WMDC personnel at the Westfield Centre on 5<sup>th</sup> November 2013 to discuss proposed opening dates and preparations.

e) **Fire Regulations**

**Resolved.** The West Yorkshire Fire and Rescue Service have visited the Westfield Centre and are confident the building is compliant with fire safety requirements.

6. **To report on meeting with Stephenson and Son – Glebe Land, Westfield Lane**

**Resolved.** The Leader, Deputy Leader and Town Clerk met with Mr Smith of Stephenson and Son, who represents the Diocese. Members representing the Town Council requested an extension to April 2018 before quitting the site. The Council will receive a written response in due course.

7. **To request raffle prizes for Children’s Toy Appeal 2013** **Resolved.** The Deputy Town Clerk is seeking chocolates, biscuits and bottles of wine to be used as raffle prizes for children’s toy appeal 2013. The raffle will be drawn on Saturday 14<sup>th</sup> December 2013.

8. **To consider play area inspection – Recreation Ground and decide any required action as necessary**

**Resolved.** All members were furnished with a copy of the inspection report. Recommendations were noted although no remedial maintenance work was required.

9. **Christmas Lights Switch On – Wednesday 20<sup>th</sup> November 2013**

**Resolved.** Grounds staff will be deployed to the town centre to assist with the manning of barriers from 8.30am to 12pm on Wednesday 20<sup>th</sup> November. The public toilets will be open from 9am to 7pm.



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