

Minutes of the Recreation Committee Meeting held on Monday 22nd July 2013
2013 at 7.00pm, Social Centre

Present:	Cllrs	
	R Brown	Chair
	R Askew	
	R Hayhurst	
	P Jordan	
	J Thomas	
	J Pickin	
	S Tulley	
	E Tunstall	
	J Tunstall	
In attendance	Clare L Baxter	Town Clerk
	June A Patton	Deputy Town Clerk

1. **To receive apologies for absence**
Cllr B Capstick - Holiday
2. **To receive Declarations of Interest (Disclosable Pecuniary)**
Cllr P Jordan – Food Bank (Non pecuniary interest)
3. **Grounds Maintenance Report (FIO)**
Report circulated as attached.
4. **To submit items of Correspondence (FIO)**
Michael Hyde & Associates – Practical completion certificate
National Joint Council – Payscales
Yorkshire Water – Westfield Centre survey
Westfield Food Bank – Request for donation
WMDC Peter Box – Meeting at Town Hall
WMDC Stephen Crofts – Meeting at Manygates
YLCA – E-Information Bulletin – Week ending 19 July 2013
Mayors Allowance update
WMDC Debbie Joyner – Flooding preparation meeting
WMDC Buildings Control – Completion certificate
Mayfair Security – CCTV quotation
Mr & Mrs Marsden – Raised £500.00 for Beth's Angels
5. **Westfield Centre – Updates**
 - a. **South Elmsall Community Facilities Ltd**
SECF Ltd minutes circulated to all members of the Town Council.

- b. **Funding updates – WREN**
Resolved. The Town Clerk is in the process of completing the completion certificate to release the final payment of £25k.
 - c. **Adult Education updates**
Resolved. The Leader and Deputy Leader have a meeting with Stephen Crofts scheduled for 7 August 2013 at the Manygates Centre, Wakefield.
 - d. **Biomass Boiler**
Resolved. The plans have been agreed, installation will take place early autumn.
 - f. **Triton Construction – Handover and snagging**
Resolved. All snagging matters have been highlighted and a full list of items sent to Michael Hyde and Associates for investigation.
6. **Allotment updates**
Report circulated as attached

